2013 - ANNUAL MINUTES FORM SHAREHOLDERS, DIRECTORS AND OFFICERS

SHAREHOLDERS, DIRECTORS AND OFFICERS (Florida Corporations)			
IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.			
Key Code	Notice Date 2012-12-26	Corporation Number	Incorporation Date 08/29/1977
ABC Company 123 Main Street New York, NY 1			Please Respond By Jan. 30, 2013
Corporate Records Service will prepare and provide corporate minutes that meet the following requirements of Florida law:			
FLORIDA BUSINESS CORPORATIONS ACT Chapter 607.1601(1): Corporate records "A corporation shall keep as permanent records minutes of all meetings of its shareholders and board of directors, a record of all actions taken by the shareholders or board of directors without a meeting and a record of all actions taken by a committee of the board of directors in place of the board of directors on behalf of the corporation."			
FLORIDA BUSINESS CORPORATIONS ACT Chapter 607.0701(1): Annual meeting "A corporation shall hold a meeting of shareholders annually, for the election of directors and for the transaction of any proper business, at a time stated in or fixed in accordance with the by law."			
Corporate minutes may also be prepared by corporate officers or other agents. CORPORATE RECORDS SERVICE IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE OR CONTRACT WITH ANY GOVERNMENT AGENCY TO PROVIDE THIS SERVICE.			
Please complete this Annual Minutes Form. Your information will be kept confidential and will not be disclosed to third parties. Mail the completed form with your payment for \$125.00 payable to Corporate Records Service in the enclosed envelope. If you have any questions, please email us at records@corp-records.com.			
Step 1. SHAREHOLDERS	Enter the names of each stock	kholder.	
Name		Name	
Name		Name	· · · · · · · · · · · · · · · · · · ·
Name		Name	
Name		Name	
Step 2. CORPORATE DIRECTORS Enter the names of all members of the Board of Directors.			
Name		Name	
Name		Name	
Name	,	Name	₹ 1.
Name		Name	• .
Step 3. CORPORATE OFFICERS Enter the names & titles of all corporate officers.			
Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title
Step 4. CONTACT PERSON Enter the name & email address of the contact person.			
Contact Name	Contact Email	Contact P	hone
Step 5. Check appropriate payment method & fill out subitems.			
CHECK OR MONEY ORDER ENCLOSED		CREDIT CARD (VISA & MAST	ERCARD ONLY)
Please make your check payak Corporate Records Service PO Box 5618 Tallahassee, FL 32314-5618	ole to:	inter Credit Card Number: inter Expiration Date of Credit Card:	
Step 6. Provide your signature for authorization.			
Signature		Date	

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ND: KC: Please Respond By Jan. 30, 2013

Step 7. Return this entire completed form with payment in the enclosed return envelope.